

Fountains Abbey Parish Council

Clerk: David Taylor

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Minutes of the Ordinary Meeting of the Parish Council held on Monday 9th September 2024 at 7.30pm at Studley Roger Village Hall

(2024/2025 – 061) Present were Cllr. Dr Steve Byfield (Chairman), Cllr. Derrick Slater and Cllr. Jenny Atkinson.

(2024/2025 – 062) Also present were David Taylor, Clerk, and 4 members of the public.

(2024/2025 – 063) Apologies were received from Cllr. Vic Lawson.

(2024/2025 – 064) No **Declarations of Interest** were received and so therefore no **Dispensations** were required.

(2024/2025 – 065) It was **resolved** that the minutes of the meeting held on 29th April 2024 and those from 8th July 2024, having been circulated for consideration beforehand were true and correct records. The Chairman was authorised to sign them accordingly.

Reports:

(2024/2025 – 066) Cllr Felicity Cunliffe-Lister, Councillor to North Yorkshire Council, was not in attendance and had not submitted a report in advance.

(2024/2025 – 067) The Clerk **Reported** that:-

- i. He has ordered the Keep North Yorkshire Clean campaign toolkit.
- ii. He had held his first meeting with Chris Blackburn at Area 6 Highways. This is to be the first of a series of monthly meetings which will keep track of outstanding roads and highways issues. The next meeting will be next Thursday, 12th September 2024.
- iii. He intends to start a "Highways Area 6" log of notifications and outcomes, to include where the complain came from, date, when reported to Area 6 and the outcome.
- iv. He asked if the streetlight in Studley Roger been fixed? It has.
- v. He asked for photographs and / or ideas for photo locations for photos for use on the website.

(2024/2025 – 068) Bec Evans, acting General Manager, Fountains Abbey & Studley Royal **Reported** that:-

- i. The decision on the Tearoom planning application is due to be given by the end of September.
- ii. Commercially, the estate has had a good summer with visitor numbers catching up with low periods that suffered due to the very wet weather earlier.
- iii. The estate will be putting on a season of floodlight displays for the autumn and winter seasons.

(2024/2025 – 069) The meeting was pleased to receive a presentation by Gabby Crisp, a Ranger with the Skell Valley Project, regarding recent developments in the Shell Valley Project. She gave an outline of the project, it's origins, objectives and progress. She noted that:-

- i. There are to be 3 walking routes and maps were shown,
- ii. There is £80k for development of footpath routes

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- iii. There is £140k for an interpretation scheme, design schemes for the artwork were shown,
- iv. Locations for these interpretation boards will include, for example, Ripon bus station, Hell Wath Discovery Trail, Fountains Way, Fountains Abbey, Sawley Village Green
- v. Various stretches of bridleways will be resurfaced with replacement gates being installed,
- vi. Installation of interpretation boards is planned for the end of March/early April 2025, with the launch of trails in April/May 2025
- vii. Organisations who were consulted noted,
- viii. She gave notice of the forthcoming Skell Valley Voices exhibition
- ix. Further information of the Skell Valley Project can be found on

<https://www.nationaltrust.org.uk/visit/yorkshire/fountains-abbey-and-studley-royal-water-garden/skell-valley-project-at-fountains-abbey-and-studley-royal#latest-updates>

and

<https://nidderdaleaonb.org.uk/about-us/projects/looking-after-the-river-skell/#:~:text=We%E2%80%99ll%20create%20new%20and%20exciting%20opportunities%20for%20people>

The National Trust and Nidderdale National Landscape are the lead partners of 16 organisations who have come together to deliver the Skell Valley Project, which will create a sustainable future for the Skell Valley. Over the last nine years partners, farmers, landowners and communities who have been living, working and visiting the valley have come together to develop, shape and deliver the project.

(2024/2025 – 070) The meeting heard from the Clerk about the circumstances surrounding Traffic Regulation Orders (TROs) that were issued in respect of the Long Course Weekend Yorkshire on 6 - 8th September 2024. He noted that as far as he had managed to find out, unless a Parish Council was allowing the organisers to use a facility, such as a village green or village hall, then Parish Councils were not consulted about road closures in their area by either Area 6, NYC or the organisers of the event.

It was also heard that some Studley Roger residents who had left the village to go into Ripon were unaware that they could not return later in the day. Consequently, when they did attempt to return home, they were not allowed access to that part of the B6265 (Patley Bridge Road) necessary to access the village.

This seems to have been a badly thought through arrangement that caused considerable inconvenience and disgruntlement to village residents.

It was also noted that pre-event publicity was patchy; an estimated 1 in 3 residents of the local villages affected by the TROs received leaflets through the post and that postal coverage in Ripon itself was similar.

The event was, as it turned, out very undescribed in terms of actual participants – the Great North Run was held on the same weekend.

The Clerk shall raise these issues with Area 6 and the tourism department at NYC as well as copy Cllr. Cunliffe-Lister in on the correspondence.

(2024/2025 – 071) Progress reports were received from Cllr Byfield regarding the following:-

- a. Highway speed survey. Cllr Byfield has been in email contact with Area 6 but the matter is not concluded.
- b. Parish social developments –
 - i. there will be a pop-up pizza event and

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- ii. a Squid & Tonic event based at Studley Roger village hall.
- iii. Cllr Slater is hoping to organise a hedge laying demonstration on part of his farm. Further details will be released soon.
- iv. There will be further events as the year goes on
- c. Studley Roger Hall Committee.
- d. Studley Roger Hall renovation – Mr Martyn Procter has taken a preliminary look at the fabric of the building and will spend more time surveying the build in the near future.
- e. Parish Newsletter – issue #2 is ready to be distributed and was given out to the meeting.
- f. Parish notice boards – require the Perspex fronts replacing. The Clerk will follow this up.
- g. Dog fouling signage and bins – will be installed at the bottom of Plumpton Lane.
- h. Data collection equipment installation by NT – is in progress, the National Trust need to know what Area 6 require for traffic monitoring.

(2024/2025 – 072) Progress reports were received from the Clerk regarding the following:-

- i. Parish Councillors emails The Clerk is waiting for the supplier concerned to announce the terms of the service they will offer. He will report to the next meeting.
- j. Highway white lines and Grit Bin installation – the Clerk has a meeting with Area 6 where this matter will be reported on. He will report to the next meeting.

(2024/2025 – 073) The renewed H2S (Home to School) application process was noted. It was **resolved** that a renewed application should be sent to North Yorkshire Council. The Clerk and the Chair to draft the application.

(2024/2025 – 074) It was **resolved** that the use of “flower bombs” in 2024/25 in order to improve local grass verges should be considered in a future meeting.

Correspondence Received:

(2024/2025 – 075) By email:- Boundary Commission Parish Sector Briefing: Presentation Slides. Was noted.

(2024/2025 – 076) By email:- Parish Council play area annual inspections. Was noted.

Financial Matters:

(2024/2025 – 077) Having read through available documentation, it was **resolved** to subscribe to the Scribe parish council software. **Clerk to action.** This is contingent upon the costing shown remaining the same and the costings are contingent upon all four of the other Parish Councils the Clerk serves deciding to subscribe.

(2024/2025 – 078) Matters for inclusion in the budget for the forthcoming financial year should be forwarded to the Clerk prior to the next meeting.

(2024/2025 – 079) It was **resolved** to instruct Elkerlodge Services Ltd to conduct the annual audit for the financial Year 2024/2025. It was noted that this organisation has carried out the annual internal audit for two years running and have provided a very good service.

(2024/2025 – 080) It was **resolved** to transfer the sum received from North Yorkshire Council in respect of Polling Station fees to Studley Roger village Hall.

(2024/2025 – 081) The accounts for payment as listed on “**Appendix A**”, below, were approved for payment.

(2024/2025 – 082) A Bank Reconciliation to the period 9th September 2024 (including all payments up to and over £100.00) was received and unanimously approved. The Chairman signed it accordingly. This appears at “**Appendix B**”, below.

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(2024/2025 – 083) A Spending v Budget report to the period 9th September 2024 was received and approved by the Council.

Planning Matters:

The following Planning Notice was received:-

(2024/2025 – 084) An Email concerning the North Yorkshire Local Plan Update was received and noted.

(2024/2025 – 085) **Planning Enforcement Letter - 24-00249-PR15.** Fountains Farm Aldfield HG4 3EB. Potential demolition of agricultural building and replacement. PLANNING REF: 21/03126/PBR – was noted and awaiting further information.

The following Planning Applications were considered:-

***NB- Planning applications.** All Comments and returns from the Parish Council can be seen on the HBC planning portal. Please see the note below for the meaning of Return Options.*

(2024/2025 – 086) **Planning Application ZC24/02501/PBR.** Prior Notification under Schedule 2 Part 3 Class Q for the conversion of an agricultural building to form 2 no. dwellings. Fountains Farm Aldfield HG4 3EB. Briahaze Village Homes. It was **noted** that the application has been **withdrawn**.

(2024/2025 – 087) **Planning Application ZC24-02563-FUL.** Erection of ground mounted solar panels to former batting area. Studley Royal Cricket Club Cricket Ground Galphay Lane Studley Roger Ripon HG4 2QR. Mr J Dawson. After due consideration, it was **resolved** that that **Option A** - The Parish Council has no objections – be returned.

(2024/2025 – 088) **Planning Application ZC23/02883/FUL & ZC23-02884-LB.** (reconsult with Parish Council) Listed building consent for works associated with re-modeling of the interior and exterior of Canal Gates/Studley tea-room including landscaping; Demolition of single storey extensions and ancillary structures -retail hut, ticket office, LPG tank, fencing, hard standing; Extension to Studley tea-room with external alterations including replacement windows, re-rendering of building, alterations to entrance door; widening of visitor entrance to terrace in front of tea room (canal gates flanking wall) to accommodate access improvements. Studley Royal Tea Rooms Studley Park Ripon HG4 3DY. The National Trust. After due consideration, it was **resolved** that that **Option A** - The Parish Council has no objections – be returned.

It should be noted that this application was resubmitted by the National Trust despite being submitted quite some time ago. Because of its nature the development plans have been required to be submitted to UNESCO and English Heritage prior to a decision being made at a local level. As a consequence of these consultations the footprint of the proposed building is slightly smaller, the planting schemes are revised and outdoor seating numbers are reduced.

(2024/2025 – 089) The Clerk requested that agenda items to be considered at the next meeting of the Parish Council should be sent direct via email or post to arrive no later than 1 week prior.

(2024/2025 – 090) **It was confirmed** that the next regular meeting of the Parish Council would be on 2nd December 2024 at 7.15 for 7.30pm and will be held at Studley Village Hall A schedule of meetings appears at "**Appendix C**", below.

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(2024/2025 - 091) The meeting closed at **9.25pm**.

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Dr Steve Byfield, Chairman

Date:

At the Regular Meeting of the Fountains Abbey Parish Council held on **2nd December 2024** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

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Appendix "A" – Schedule of accounts approved for payment.

1. DN Taylor	Clerks Salary
2. DN Taylor	StofEx - Aug 24
3. HMRC	Clerks PAYE
4. Seton	Defib Pads
5. DN Taylor	Clerks Salary
6. DN Taylor	StofEx - July 24
7. HMRC	Clerks PAYE
8. YLCA	Training

Appendix "B" – Bank Reconciliation as at 09.09.2024 Including all payments (up to and over £100.00)

Nat West - 0000000061	1394.09	
Nat West - 0000000073	1039.41	
	£ 2,433.50	
Less Accounts Outstanding - Sched 1		£ 2,433.50
Sub Total		£ 2,433.50

Cash Book

As at 26.04.2023

Nat West - 0000000061	£ 1,390.61	
nat West - 0000000073	£ 1,804.19	
Sub Total	£ 3,194.80	£ 3,194.80
Add receipts - Sched 2	£ 3.48	£ 3,198.28
Subtract payments - Sched 3	£ 764.78	£ 2,433.50
Less Accounts Outstanding - Sched 1	£ -	£ 2,433.50

Schedule 1

Total Sched 1	£ -
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Schedule 2

30.08.2024	Nat West	Interest	£ 1.66
31.07.2024	Nat West	Interest	£ 1.82
Total Sched 2			£ 3.48

Schedule 3

03.09.2024	DN Taylor	Clerks Salary	£ 244.27
03.09.2024	DN Taylor	StofEx - Aug 24	£ 26.20
03.09.2024	HMRC	Clerks PAYE	£ 57.20
12.08.2024	Seton	Defib Pads	£ 79.14
02.08.2024	DN Taylor	Clerks Salary	£ 248.47
02.08.2024	DN Taylor	StofEx - July 24	£ 26.20
02.08.2024	HMRC	Clerks PAYE	£ 57.00
			£ 764.78

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Appendix "C" – Schedule of Forthcoming Meetings of Fountains Abbey Parish Council:

Monday 2nd **December** 2024 Ordinary Meeting. Studley Roger Village Hall

All meetings start at 7.30pm unless otherwise advised.

There will be a **public participation session** lasting 15 minutes prior to the start of each meeting. Details conduct at public participation sessions are available on the Parish Council Website www.fountainsabbeyparishcouncil.org.uk and at the meeting itself.

Ordinary Meetings will be held every other month. Extra **Planning Meetings** will be held where necessary.

Annual Village Meetings will be held in succession before the Annual Meeting of the Parish Council