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# **Fountains Abbey Parish Council**

Clerk: David Taylor  
Thornfield, 57, Whitcliffe Lane, Ripon, North Yorkshire, HG4 2LB  
Telephone: 01765 601693  
email - [clerk.fountainsabbeypc@outlook.com](mailto:clerk.fountainsabbeypc@outlook.com)

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**Notice that  
an Annual Meeting of the Fountains Abbey Parish Council,  
an Annual Parish Meeting,  
and an Ordinary Meeting of the Fountains Abbey Parish Council  
will take place at 7.30pm on Monday 13<sup>th</sup> May 2019 at  
Studley Roger Village Hall.**

**There will be a Public Participation Session starting at 7.15pm.**

*This provides an opportunity for members of the public to raise questions about and comment on items on the agenda for the forthcoming meeting. Time for this session is limited to 15 minutes (3 minutes per person). All comments are to be directed to the Chairman.*

## **AGENDA**

### **The Annual Meeting of the Fountains Abbey Parish Council**

1. Election of the Chairman.
  2. Election of the Vice Chairman.
  3. Welcome from the Chairman of the Parish Council.
  4. To receive apologies and approve reasons for absence.
  5. To request any disclosure of an interest in relation to any matter under consideration at this meeting.
  6. To receive, consider and decide upon any applications for dispensation.
  7. To approve and further adopt, without amendment the Parish Council Code of Conduct. A copy of which is available on the Parish Council Website at [www.https://fountainsabbeyparishcouncil.com/documents/](http://www.https://fountainsabbeyparishcouncil.com/documents/)
  8. To approve and further adopt, without amendment the Parish Council Standing Orders. A copy of which is available on the Parish Council Website at [www.https://fountainsabbeyparishcouncil.com/documents/](http://www.https://fountainsabbeyparishcouncil.com/documents/)
  9. To approve and further adopt, without amendment the Parish Council Financial Regulations. A copy of which is available on the Parish Council Website at [www.https://fountainsabbeyparishcouncil.com/documents/](http://www.https://fountainsabbeyparishcouncil.com/documents/)
  10. To **receive information** from the Clerk regarding the annual audit of accounts for the year 2018-19.
  11. To **resolve** to instruct Mrs Sue Welsh to act as internal auditor to the Parish Council.
  12. The Chairman will **close** the **Annual Meeting of the Fountains Abbey Parish Council**
- ### **Fountains Abbey Annual Parish Meeting**
13. A Welcome from the Chairman of the Fountains Abbey Annual Parish Council.
  14. Questions from members of the Public.
  15. The Chairman will **close** the **Fountains Abbey Annual Parish Meeting**

## **Ordinary Meeting of the Fountains Abbey Parish Council**

16. To **confirm** the minutes of meeting held on Monday 7<sup>th</sup> January 2019 as a true and correct record.
17. To **consider** the congestion and parking issues at Studley Roger village. *Please note that the first part of this agenda item will be open to for general public participation and the Parish Council welcomes Mr Justin Scully, General Manager of Fountains Abbey & Brimham Rocks as a party with special interest in this matter.*
18. To hear from Mr Scully and consider the following planning applications:
  - a. An extension of the car park at the visitor centre,
  - b. Various conservation related planning applications
  - c. The refurbishment of the Studley entrance area (i.e. the toilets, tea rooms, shop etc) and how the parish council and community would like to be involved.
19. To hear from Mr Scully and consider proposals for an off-road cycle route from Ripon to Fountains Abbey.
20. To **receive** the following reports:
  - a. North Yorkshire County Council
  - b. Harrogate Borough Council
  - c. The Clerk
21. To **consider** the following Correspondence received:
  - a. Yorkshire Accountants (Ripon) LLP
  - b. HBC – Bulb & Wildflower scheme
22. To Resolve to approve the following accounts for payment:
  - a. Clerks Salary – January, February, March & April
  - b. PAYE – January, February, March & April
  - c. EuroAudit (Yorkshire Accountants Ltd).
  - d. TP Jones Ltd Payroll Preparation 2018.
23. To **receive** the following Planning notices:
  - a. 19/00825/HEDGE, Removal of 40m of hedgerow, Low Lindrick Farm, Morrison Utility Services
  - b. 18/03545/FUL & 18/03545/LB, School House, Aldfield – Approved , subject to conditions.
24. To **consider** the following Planning applications:
  - a. 19/01389/FUL, Demolition of two outbuildings, Sunrise Cottage 2 The Close, D Foster – Already entered
  - b. 19/01529/LB, Lawrence House, The Hon Mrs Fiona Horton
  - c. 19/01429/FUL, Replacement of existing septic tank, Land Adjacent To Chestnut Cottage, National Trust
25. To **receive** agenda items to be considered at the next meeting of the Parish Council.
26. To **confirm** the date and time of the next meeting